



*Shri Shivaji Education Society Amravati's*  
**DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH**  
**MEMORIAL MEDICAL COLLEGE**  
Shivaji Nagar, Amravati- 444603



**Dr. Anil T. Deshmukh**  
MD (Pathology)  
Dean



**Shri. Harshvardhan P. Deshmukh**  
President  
Shri Shivaji Education Society

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**Minutes of the meeting of the maintenance committee**

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## Maintenance Committee

Following members 'Maintenance Committee' is constituted as under:-

S.No.	Name	Designation
01	Dr. A. T. Deshmukh, Dean	Chairman
02	Dr. P. R. Tekade, Medical Superintendent	Member
03	Dr. R. S. Singh, Administrative Officer	Member
04	A.S. Holey, Biomedical Engineer	Member
05	R. P. Dhande, Electrical Engineer	Member
06	R. P. Holey, Civil Engineer	Member
07	S. G. Watane, Sports Director	Member
08	B.A. Patane, Sanitary Inspector	Member
09	Dr. S. N. Niwane, Incharge Repair & Maintenance Section	Member Secretary

Dean,  
Dr.P.D.M.Medical College,  
Amravati

Copy for information and necessary action to :-

- 1) Medical Superintendent, Dr. PDH&RC, Amravati.
- 2) HOD, Dept. of \_\_\_\_\_ (All Departments)
- 3) All Committee Members
- 4) Coordinator, NAAC  
Coordinator, IQAC  
Administrative Officer
- 1) CA-cum-FO
- 2) PA to Dean
- 3) All Section Heads (Establishment Section (T & NT), Student Section, Account Section, Central Store & All )
- 4) All Maintenance Heads

Shri.Shivaji Education Society ,Amravati

**Dr. Panjabrao alias Bhausaheb Deshmukh  
Memorial Medical College**



Shivaji Nagar, Amravati - 444 603

Phone : 0721- 2552353 / 2662323/2665545/ Fax : 0721 - 2552353

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NABH Certi. PEH-2021-1399

**Dr. A. T. Deshmukh  
Dean**

Out.No.PDMMC/R&M/ /2023

Date :-31/07/2023

**Minutes Of Meeting**

- A) The meeting was held under , Incharge, Repair & Maintenance Section on 31<sup>st</sup> July 2023, at 04:00 PM in the department of Repair and maintenance.  
B) Following members of the committee was present :-

- 1)Abhinav Holey (Biomedical Engineer)
- 2)Rahul Dhande (Electrical Engineer)
- 3)Gaurav Raut (Plumbing Dept)
- 4)Sumit Totare (Repair Section)
- 5)Radhika Holey (Civil Dept)
- 6)Bhushan Patne (Sanitary Inspector)

- C) Following points were discussed in the meeting :-

- 1) At the outset ,Chair welcomed all the committee members.
- 2) Minutes of meeting dated 30 June 2023; were confirmed. Action taken on the items was noted and chair reviewed following points.
- 3) In the month of July. total 43 complaints regarding repair of instruments was obtained.
- 4) In total, 41 complaints were solved..
- 5)Two Bipap Machines were condemn.
- 6) Electric audit was checked and review was taken about electric repair.
- 7) Review of plumbing was taken , it was observed that no work was pending till date .
- 8) Plumbing section informed ,cleaned all water tank as well as changed all water filter of the entire campus.
- 9) Report of water samples , from different areas of the college & hospital was collected & potability was checked.

Meeting ended with vote of thanks to the chair

  
Incharge

(Repair and maintenance)  
Dr.P.D.M.Medical College,  
Amravati.

I /C Repair Section  
Dr. P.D.M.C. Amravati

Copy for information & necessary action:-

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2. Medical Superintendent, Dr.PDMMC, Amravati

Shri.Shivaji Education Society ,Amravati

## Dr. Panjabrao alias Bhausahab Deshmukh



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Dr. A. T. Deshmukh  
Dean

Out.No.PDMMC/R&M/ /2023

Date :-30/06/2023

### Minutes Of Meeting

- A) The meeting was held under , Incharge, Repair & Maintenance Section on 30 June 2023, at 04:00 PM in the department of Repair and maintenance.
- B) Following members of the committee was present :-

- 1)Abhinav Holey (Biomedical Engineer)
- 2)Rahul Dhande (Electrical Engineer)
- 3)Gaurav Raut (Plumbing Dept)
- 4)Sumit Totare (Repair Section)
- 5)Radhika Holey (Civil Dept)
- 6)Bhushan Patne (Sanitary Inspector)

- C) Following points were discussed in the meeting :-

- 1) At the outset ,Chair welcomed all the committee members.
- 2) Minutes of meeting dated 31<sup>st</sup> May 2023; were confirmed. Action taken on the items was noted and chair reviewed following points.
- 3) In the month of June total 55 complaints regarding repair of instruments was obtained.
- 4) In total, 54 complaints were solved.
- 5) One S cure Multipara Monitor in casualty was Condemn
- 6) Electric audit was checked and review was taken about electric repair.
- 7) It is instructed to electric department , repair the drainage of MRI at earliest.
- 8) Review of plumbing was taken , it was observed that no work was pending till date .
- 9) Report of water samples , from different areas of the college & hospital was collected & potability was checked.

Meeting ended with vote of thanks to the chair

Incharge  
(Repair and maintenance)  
Dr.P.D.M.Medical College,  
Amravati.

I /C Repair Section  
Dr. P.D.M.M.C. Amravati

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Dr. A. T. Deshmukh  
Dean

Out.No.PDMMC/R&M/ /2023

Date :-31/05/2023

### Minutes Of Meeting

A) The meeting was held under , Incharge, Repair & Maintenance Section on 31<sup>st</sup> May 2023, at 04:00 PM in the department of Repair and maintenance.

B) Following members of the committee was present :-

- 1)Abhinav Holey (Biomedical Engineer)
- 2)Rahul Dhande (Electrical Engineer)
- 3)Gaurav Raut (Plumbing Dept)
- 4)Sumit Totare (Repair Section)
- 5)Radhika Holey (Civil Dept)
- 6)Bhushan Patne (Sanitary Inspector)

C) Following points were discussed in the meeting :-

- 1) At the outset ,Chair welcomed all the committee members.
- 2) Minutes of meeting dated 30<sup>th</sup> April 2023; were confirmed. Action taken on the items was noted and chair reviewed following points.
- 3) In the month of May total 65 complaints regarding repair of instruments was obtained.
- 4) In total, 56 complaints were solved.
- 5) Total 9 complaints were beyond repair & Condemn condition.
- 6) Electric audit was checked and review was taken about electric repair.
- 7) Review of plumbing was taken , it was observed that no work was pending till date

Meeting ended with vote of thanks to the chair

  
Incharge  
(Repair and maintenance)  
Dr.P.D.M.Medical College,  
Amravati  
I/C Repair Section  
Dr. P.D.M.M.C. Amravati

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**Dr. A. T. Deshmukh**  
Dean

Out.No.PDMMC/R&M/ /2023

Date :-30/04/2023

**Minutes Of Meeting**

- A) The meeting was held under , Incharge, Repair & Maintenance Section on 30 April 2023, at 04:00 PM in the department of Repair and maintenance.  
B) Following members of the committee was present :-

- 1)Abhinav Holey (Biomedical Engineer)
- 2)Rahul Dhande (Electrical Engineer)
- 3)Gaurav Raut (Plumbing Dept)
- 4)Sumit Totare (Repair Section)
- 5)Radhika Holey (Civil Dept)
- 6)Bhushan Patne (Sanitary Inspector)

- C) Following points were discussed in the meeting :-

- 1) At the outset, Chair welcomed all the committee members.
- 2) Minutes of meeting dated 31<sup>st</sup> March 2023; were confirmed. Action taken on the items was noted and chair reviewed following points.
- 3) In the month of April total 44 complaints regarding repair of instruments was obtained.
- 4) In total, 44 complaints were solved.
- 5) Electric audit was checked and review was taken about electric repair.
- 6) Review of plumbing was taken, it was observed that no work was pending till date.
- 7) Report of water samples, from different areas of the college & hospital was collected & potability was checked.

Meeting ended with vote of thanks to the chair

**Incharge**  
(Repair and maintenance)  
Dr.P.D.M.Medical College,  
Amravati.

**IC Repair Section**  
Dr. P.D.M.M.C. Amravati

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Dr. A. T. Deshmukh  
Dean

Out.No.PDMMC/R&M/ /2023

Date :-31/03/2023

### Minutes Of Meeting

A) The meeting was held under , Incharge, Repair & Maintenance Section on 31<sup>st</sup> March 2023, at 04:00 PM in the department of Repair and maintenance.

B) Following members of the committee was present :-

- 1)Abhinav Holey (Biomedical Engineer)
- 2)Rahul Dhande (Electrical Engineer)
- 3)Gaurav Raut (Plumbing Dept)
- 4)Sumit Totare (Repair Section)
- 5)Radhika Holey (Civil Dept)
- 6)Bhushan Patne (Sanitary Inspector)

C) Following points were discussed in the meeting :-

- 1) At the outset ,Chair welcomed all the committee members.
- 2) Minutes of meeting dated 28 february 2023; were confirmed. Action taken on the items was noted and chair reviewed following points.
- 3) In the month of March total 93 complaints regarding repair of instruments was obtained.
- 4) In total, 83 complaints were solved , rest complaints were beyond repairable.
- 5) Electric audit was checked and review was taken about electric repair.
- 6) Review of plumbing was taken , it was observed that no work was pending till date.
- 7)It is instructed to plumbing Dept. Collect the water sample send it to the lab for water potability report

Meeting ended with vote of thanks to the chair

Incharge  
(Repair and maintenance)  
Dr.P.D.M.Medical College,  
Amravati.

I/C Repair Section  
Dr. P.D.M.M.C. Amravati

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**Dr. A. T. Deshmukh**  
Dean

Out.No.PDMMC/R&M/ /2023

Date :-28/02/2023

**Minutes Of Meeting**

- A) The meeting was held under , Incharge, Repair & Maintenance Section on 28 February 2023, at 04:00 PM in the department of Repair and maintenance.  
B) Following members of the committee was present :-

- 1)Abhinav Holey (Biomedical Engineer)
- 2)Rahul Dhande (Electrical Engineer)
- 3)Gaurav Raut (Plumbing Dept)
- 4)Sumit Totare (Repair Section)
- 5)Radhika Holey (Civil Dept)
- 6)Bhushan Patne (Sanitary Inspector)

- C) Following points were discussed in the meeting :-

- 1) At the outset ,Chair welcomed all the committee members.
- 2) Minutes of meeting dated 31<sup>st</sup> January 2023; were confirmed. Action taken on the items was noted and chair reviewed following points.
- 3) In the month of February total 70 complaints regarding repair of instruments was obtained.
- 4) In total, 70 complaints were solved ,
- 5) Electric audit was checked and review was taken about electric repair.
- 6) Review of plumbing was taken , it was observed that no work was pending till date

Meeting ended with vote of thanks to the chair

  
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Dr.P.D.M.Medical College,  
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I/C Repair Section  
Dr. P.D.M.C. Amravati



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Dr. A. T. Deshmukh  
Dean

Out.No.PDMMC/R&M/ /2023

Date :-31/01/2023

### Minutes Of Meeting

A) The meeting was held under , Incharge, Repair & Maintenance Section on 31<sup>st</sup> January 2023, at 04:00 PM in the department of Repair and maintenance.

B) Following members of the committee was present :-

- 1)Abhinav Holey (Biomedical Engineer)
- 2)Rahul Dhande (Electrical Engineer)
- 3)Gaurav Raut (Plumbing Dept)
- 4)Sumit Totare (Repair Section)
- 5)Radhika Holey (Civil Dept)
- 6)Bhushan Patne (Sanitary Inspector)

C) Following points were discussed in the meeting :-

- 1) At the outset ,Chair welcomed all the committee members.
- 2) Minutes of meeting dated 31<sup>st</sup> December 2022; were confirmed. Action taken on the items was noted and chair reviewed following points.
- 3) In the month of January total 88 complaints regarding repair of instruments was obtained.
- 4) In total, 86 complaints were solved ,
- 5)Two equipment were condemn.
- 6) Electric audit was checked and review was taken about electric repair.
- 7) Review of plumbing was taken , it was observed that no work was pending till date

Meeting ended with vote of thanks to the chair

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(Repair and maintenance)  
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I /C Repair Section  
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Dr. A. T. Deshmukh  
Dean

Out.No.PDMMC/R&M/ /2022

Date :-31/12/2022

### Minutes Of Meeting

A) The meeting was held under, In charge, Repair & Maintenance Section on 31<sup>st</sup> December 2022, at 04:00 PM in the department of Repair and maintenance.


B) Following members of the committee was present:-

- 1)Abhinav Holey (Biomedical Engineer)
- 2)Rahul Dhande (Electrical Engineer)
- 3)Gaurav Raut (Plumbing Dept)
- 4)Sumit Totare (Repair Section)
- 5)Radhika Holey (Civil Dept)
- 6)Bhushan Patne (Sanitary Inspector)

C) Following points were discussed in the meeting:-

- 1) At the outset, Chair welcomed all the committee members.
- 2) Minutes of meeting dated 30 November 2022; were confirmed. Action taken on the items was noted and chair reviewed following points.
- 3) In the month of December total 92 complaints regarding repair of instruments was obtained.
- 4) In total, 92 complaints were solved.
- 5) Electric audit was checked and review was taken about electric repair.
- 6) Review of plumbing was taken, it was observed that no work was pending till date

Meeting ended with vote of thanks to the chair

  
Incharge  
(Repair and maintenance)  
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Dr. P.D.M.M.C. Amravati

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